

RFI Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000010310	RFI	RFx	1
Event Round	Version		
1	1		
Event Name			
Mobile Command Unit			
Start Time	Finish Time		
11/06/2017 12:00:00 CST	11/08/2017 10:30:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States
Contact: Douglas Whitcomb
Phone: 615/507-6727
Email: Doug.Whitcomb@tn.gov

Event Description

PRE-BID CONFERENCE NOTIFICATION

Pre-Bid Meeting Time: November 08th, 2017 at 10:30 AM Central Time and the location mentioned below.

If you are unable to attend but would like to call into the meeting please follow instructions bellow

For callers in the 615 area code, call 253-8313.

For callers outside the 615 area code, call 1-855-543-5040.

The first person who calls, whether it is the host or a participant, will get a ring until the 2nd person calls. Once the 2nd person calls, the two participants will be connected. Each successive participant will be joined with the existing participants.

READ THE ENTIRE Request for Information (RFI), including the Event Details, Specifications, and Terms and Conditions and any other attachments.

COMPLETE THE QUESTIONS template and email to Doug.Whitcomb@tn.gov. This document must be completed by 11/14/2017 if there is any uncertainty regarding Mobile Command Unit Specifications.

If the Review and bid on this event link included in the e-mail notification does not work, please go to http://state.tn.us/generalserv/purchasing/for_bidders.html. Click on the link that says Bid Opportunities and log in with your vendor ID and password.

Note: Information at the pre-bid will be displayed electronically. No paper copies will be provided. Attendees are advised to print copies of the attached event documents for their use at the pre-bid.

This is not a bid request; this is a request for information.

Request for Information (RFI)
Conference: Pre-Bid Conference

Title: Mobile Command Unit
Pre-Bid Conference: 11/08/17 at 10:30AM (CDT)

Location:
Department of General Services
Central Procurement Office
Morrow Conference Room
Tennessee Tower, 3rd Floor
312 Rosa L. Parks Blvd
Nashville, TN 37243

Point of Contact: Doug Whitcomb - 615-507-6727

RFI Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000010310	RFI	RFx	2
Event Round	Version		
1	1		
Event Name			
Mobile Command Unit			
Start Time	Finish Time		
11/06/2017 12:00:00 CST	11/08/2017 10:30:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States
Contact: Douglas Whitcomb
Phone: 615/507-6727
Email: Doug.Whitcomb@tn.gov

Question	Response
----------	----------

Factor Summary

Question	Response
----------	----------

Service Experience, Time in Business, Contracts

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the Description of Services. Please enter the information for three (3) comparable contracts on-going or completed within the last two (2) years.

Comparable Contract

List Name/Address of Comparable Contract

List the Contact Person

List the Phone Number

List the Contact Person's Email Address.

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Service Experience, Time in Business - Contracts

A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion of comparable contracts for at least three customers within the past two years and any other evidence required and requested in order to establish evidence of its ability to provide services in accordance with the terms and conditions and specifications. Enter the length of time in business and evidence of completion of three comparable contracts in the space provided below.

Failure to provide at least three comparable contract references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.

RFI Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000010310	RFI	RFx	3
Event Round	Version		
1	1		
Event Name			
Mobile Command Unit			
Start Time	Finish Time		
11/06/2017 12:00:00 CST	11/08/2017 10:30:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States
Contact: Douglas Whitcomb
Phone: 615/507-6727
Email: Doug.Whitcomb@tn.gov

Question	Response
----------	----------

Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment , or voluntarily excluded from covered transactions by any federal or state department or agency;
(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and
(d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory ResponseNo

Response Comments

Please enter the vendor contact, for the purchase order

List the Contact Person's Name

List the Contact Person's Address

List the Contact Person's Phone Number

List the Contact Person's Toll Free Phone Number

List the Contact Person's Pager or Cell Number

List the Contact Person's Email Address

List the Contact Person's Website

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Vendor Contact, Purchase Order

The bidder shall list their company's Contact Person. The Contact Person shall be the contact person for all questions regarding the purchase order. Note: The bidder can attach a list of alternate personnel to contact to the bid.

RFI Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000010310	RFI	RFx	4
Event Round	Version		
1	1		
Event Name			
Mobile Command Unit			
Start Time	Finish Time		
11/06/2017 12:00:00 CST	11/08/2017 10:30:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States
Contact: Douglas Whitcomb
Phone: 615/507-6727
Email: Doug.Whitcomb@tn.gov

The bidder shall indicate whether or not they plan to sub-contract

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, please include the following for each.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Please provide attachment confirming ISO 9001:2008 certification.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.
Response Comments

Please attach documentation that reflects registration or exemption with the TN Department of Revenue.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.

RFI Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000010310	RFI	RFx	5
Event Round	Version		
1	1		
Event Name			
Mobile Command Unit			
Start Time	Finish Time		
11/06/2017 12:00:00 CST	11/08/2017 10:30:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States
Contact: Douglas Whitcomb
Phone: 615/507-6727
Email: Doug.Whitcomb@tn.gov

Response Comments

Question

Response

The manufacturer must carry a minimum of \$10 million aggregate product liability insurance. Proof of policy shall be attached here.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.
Response Comments

The bidder shall indicate their standard warranty period

List the Standard Warranty Period

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Warranty Period

Bidder shall indicate their standard warranty period

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Required: Yes Mandatory ResponseYes

Response Comments

RFI Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000010310	RFI	RFx	6
Event Round	Version		
1	1		
Event Name			
Mobile Command Unit			
Start Time	Finish Time		
11/06/2017 12:00:00 CST	11/08/2017 10:30:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Douglas Whitcomb
Phone: 615/507-6727
Email: Doug.Whitcomb@tn.gov

Question	Response
----------	----------

All prints submitted will be on the same size paper and to the same scale. The drawings are to be on 1/2" size paper, 24" x 36" in size, all views must be on 1/2" = 12" scale. CAD prints are preferred.

Attached the following blueprints:

1. Floorplan (overhead) with slide outs extended
2. Floorplan (overhead) with slide outs retracted.
3. Driver side interior
4. Passenger side interior
5. Rear wall interior
6. Driver side exterior
7. Passenger side exterior
8. Front view exterior
9. Rear view exterior
10. Roof view exterior

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.
Response Comments

RFI Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000010310	RFI	RFx	7
Event Round	Version		
1	1		
Event Name			
Mobile Command Unit			
Start Time		Finish Time	
11/06/2017 12:00:00 CST		11/08/2017 10:30:00 CST	

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Douglas Whitcomb
Phone: 615/507-6727
Email: Doug.Whitcomb@tn.gov

RFI Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000010310	RFI	RFx	8
Event Round	Version		
1	1		
Event Name			
Mobile Command Unit			
Start Time	Finish Time		
11/06/2017 12:00:00 CST	11/08/2017 10:30:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Douglas Whitcomb
Phone: 615/507-6727
Email: Doug.Whitcomb@tn.gov

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

RFI Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000010310	RFI	RFx	9
Event Round	Version		
1	1		
Event Name			
Mobile Command Unit			
Start Time	Finish Time		
11/06/2017 12:00:00 CST	11/08/2017 10:30:00 CST		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States
Contact: Douglas Whitcomb
Phone: 615/507-6727
Email: Doug.Whitcomb@tn.gov

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal. If the information will be submitted in writing please mail to the following address: Department of Finance and Administration 312 Rosa L. Parks Ave. 21st Floor Tennessee Tower ATTN: Supplier Maintenance Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016